

**2019 CEW Beauty Awards  
Product Demonstration  
February 28, 2019  
Gift Bag Directions & Timeline**

STEP	ACTION	DEADLINE
1	<b>Email CEW</b> (beautyawards@cew.org) to confirm submission  Include: product name, company name and contact information	<b>11/9/2018</b>
2	<b>Send 1 piece of product</b> to CEW for approval Cosmetic Executive Women Jessica Caixeiro CEW Demo Gift Bag Sample 159 W. 25th St. 8th Floor New York, NY 10001 646.929.8026	<b>11/9/2018</b>
3	<b>BEFORE</b> sending the product to the fulfillment house, <b>Email CEW</b> (beautyawards@cew.org) with the following information :  No. of boxes Carrier Tracking Information Delivery Date	<b>1/1/2019 - 2/1/19</b>
4	<b>Send 800 products</b> to: PIMS c/o PFC 325 Marcus Blvd Deer Park, NY 11729 Attn: Diana Rock (631-931-0701) REFERENCE: CEW	<b>1/1/2019 - 2/1/19</b> <b>Deliveries sent before or after these dates will NOT BE ACCEPTED. NO WEEKEND DELIVERIES.</b>
5	<b>Pre-Packed Gift Bags distributed by CEW</b> at the Beauty Awards Product Demonstration	<b>2/28/2019</b>

**Questions? Contact Jessica Caixeiro (p) 646.929.8026 (e) beautyawards@cew.org**

**NOTE:**  
 All deliveries to the fulfillment house **MUST** be properly labeled as above.  
 All truck deliveries must be delivered on a pallette (if products fill more than 1/2 pallette).  
 CEW cannot be responsible for items that are not included in the goody bag due to mislabeling.  
 All shipments must have a packing slip; this is the detailed information of what the boxes contain.  
 All Products sent to the Fulfillment house will be inserted into the gift bag exactly as received; ie: any price tags or outer  
 Can submit full, sample or trial size products. **CANNOT** submit marketing materials about the products.

**SHIPPING INFORMATION:**  
**IF SHIPPING Via UPS:**  
 No appointment is required.  
  
**IF SHIPPING Via FEDEX:**  
 No appointment is required.  
  
**IF SHIPPING Via Messenger/Truck:**  
 No appointment is required.